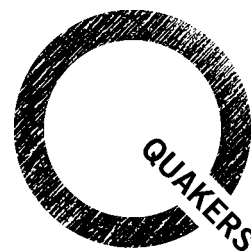


Britain Yearly Meeting Children and Young People's events 2019



Growing community



Volunteer role outlines

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Travel expenses and accommodation costs for volunteers on all these events will be fully met

All volunteers will need to have an enhanced criminal records disclosure, those on residential events or where supervising children going to the toilet, will need to also be checked against ‘statutory barred lists’. Details of how to obtain this will be sent to all who are invited to volunteer.

Junior Yearly Meeting

For 15 to 18 year olds

Overview of event

Junior Yearly Meeting, provides an opportunity for young Quakers aged 15 - 18 to gather in community with their peers. JYM is planned and facilitated by a group of young people – with the support of adult volunteers and staff. This group agree the theme and create a programme for the event, which links to issues being considered at Yearly Meeting (YM). It is a spiritual event with the opportunity to explore the theme in a variety of ways and experience Quaker practices. It is also about building a sense of community through socials and making new friends. The event is residential and will take place at the Frontier Centre, Northamptonshire.

Number of participant spaces: 80.

Adult volunteer role

This is key to the effective running of the event and includes the following:

Relationships: Volunteers are expected to come alongside participants, to enable a sense of community in both free time and sessions. They will build appropriate relationships (within the boundaries of their role) to encourage the spiritual and personal growth of participants. Modelling appropriate values and behaviours in line with BYM's Event and Activity Management Policy.

Support: Adult volunteers will support a member of the Arrangements Committee or a Base Group Facilitator. This involves their planning and preparation for sessions and their development as facilitators. Arrangements Committee are responsible for main sessions, Base Group Facilitators for base group sessions (adult supports will attend half of the Base Groups). One volunteer will be invited to be a Base Group Coordinator and will work alongside staff in the training and support of the BGF team and in having oversight of pastoral care.

Development: Volunteers will encourage reflection on the young person's practice as a leader and facilitator, completing the paperwork for the Quaker Youth Work Recognition Scheme certificates.

Responsibility: Volunteers take on roles to ensure the smooth running of the event, including logistics, participating in and contributing to the programme in ways that nurture the spiritual and Quaker grounding of the event. CYP staff and volunteers will be responsible for participants for the duration of this event and will work within BYM's Safeguarding and Pastoral Care Policies.

Team

Arrangements Committee: Six young people (two Clerks, Elders, Socials).

Base Group Facilitators: Six young people.

Adult Volunteers: Ten volunteers and two reserves.

CYP Staff: Howard Nurden, Cat Waithaka and Tim Hall Farthing (CYP Intern).

Commitment required

Adult volunteer weekend: 6:30pm 8 to 3:15pm 10 February at Felden Lodge, Hemel Hempstead.

Team day: The JYM adult volunteer team join the JYM Arrangements Committee and Base Group Facilitators on Saturday 16 March 11:30am to 7:15pm, at Felden Lodge, Hemel Hempstead.

Event: Thursday 11 April, 5:30pm (JYM preparation time). The programme will run from Friday 11 April 4:15pm until Monday 15 April, 2:30pm at the Frontier Centre, Northamptonshire.

Children's Programme

For 0 to 11 year olds at Yearly Meeting

Overview of event

The Children's Programme is a significant and recognised part of Britain Yearly Meeting (YM). It aims to offer an enjoyable, engaging and challenging programme based on the YM agenda. It gives children, in age appropriate ways, opportunities to explore their place in Quakers and the world, to make friendships, to worship, to be creative, to have fun and to play games.

The Children's Programme is based in Friends House running 15 minutes before to 15 minutes after each YM session, morning and afternoon on Saturday to Monday. Made up of four age groups, each group has a team of three or four adult volunteers (depending on numbers booked) and a Key Facilitator. Age groups are split depending on final numbers and age ranges, but is likely that there will be two age groups for 0 – 5 year olds and two for 5 – 11 year olds. Apart from the very youngest group, each age group will have smaller groups and each volunteer will be responsible for working with a small group.

Number of participant spaces: 25 for 0 – 5 year olds and 36 for 5 – 11 year olds.

Adult volunteer role

This is key to the effective running of the programme and includes the following:

Responsibility: Volunteers will be responsible for taking on roles to ensure the smooth running of the age groups. All volunteers need to work within BYM's Safeguarding and Pastoral Care Policies.

Facilitation: Volunteers will work together and alongside staff to plan and organise the programmes. Volunteers share the leading and running of sessions and activities. Age group teams meet together at lunch times each day to share plans and concerns.

Support: Volunteers work to encourage the spiritual and personal growth of children in a variety of ways that are age appropriate and child centred.

Relationships: Volunteers are expected to get alongside children at the event, building appropriate relationships to support participants in exploring their Quaker faith and spirituality. Volunteers are required to work in line with BYM's Event and Activity Management Policy, modelling appropriate and inclusive behaviour.

Team

Adult Volunteers: 16 volunteers will be invited to join the Children's Programme Team, four of whom will be Key Facilitators who take the lead within each age group, also some volunteers will be asked to be in reserve to enable the teams to expand if bookings are high.

CYP Staff: Mel Cook, Children's Work Officer and Howard Nurden, Head of Children and Young People's Team who has oversight of all the CYP programmes at YM.

Commitment required

Planning meeting: Saturday 30 March from the morning until mid-afternoon on Sunday 31 March at High Leigh Conference Centre, Hoddesdon. The Key Facilitators arrive and meet on the Friday evening.

Event: Evening of Friday 24 May until late afternoon of Monday 27 May, Friends House, London. Nearby hotel accommodation is provided.

Children's Programme

For 0 to 11 year olds at Yearly Meeting

Key Facilitator for an age group

Overview of role

Each of the age groups in the 0 to 11 year olds programme at Yearly Meeting will have a Key Facilitator coordinating the volunteer team. A Key Facilitator needs to be able to work in a collaborative manner in the planning and oversight of the programme. The role is designed to ensure good communication, to give clear lines of responsibility and to ensure that there is effective support for children, parents and team members. The Key Facilitator coordinates discussions amongst the team in relation to programme planning and delivery, involving team members and enabling them to take responsibility for elements of the programme.

Key Facilitators may need to make decisions in relation to participants, team members or the programme when the circumstances do not allow for consultation with the whole team. The Children's Work Officer has overall responsibility for the programme and delegates this responsibility in part to Key Facilitators providing support for them as needed.

Key Facilitator's role

Programme oversight

- To maintain an overview of programme planning, delivery and resources.
- To enable team members to use their skills and interests in planning and facilitating.
- To check that team members responsible for sessions have the required resources.
- To ensure that each session runs effectively, taking into account the needs of the children.
- To ensure that all paper work relevant to the programme is completed as necessary.
- To ensure that sessional helpers and outside facilitators are supported during the event.

Coordinating and supporting an age group team

- To oversee the planning of the programme in advance of the event.
- To convene meetings for their age group team at least once a day during the event.
- To support the building of appropriate relationships with children.
- To work with team members to ensure that effective pastoral care is provided.
- To be available to hear the concerns of the team members working in their age group.
- To support team members in managing challenging behaviour.
- To aid team members to work confidently - providing advice, guidance, support and ideas.

Liaison and linking

- To liaise with the Children's Work Officer in the planning and delivery of the programme.
- To liaise with other Key Facilitators – about sharing sessions, activities or resources.
- To ensure that the resources required are requested from the Children's Work Officer.
- To liaise with parents / carers about the pastoral care and behaviour of children.
- To communicate complex or difficult pastoral care issues about participants to the Children's Work Officer or the Head of the Children and Young People's Work Team.
- To communicate any concerns about team members working with their age group to the Children's Work Officer or the Head of the Children and Young People's Work Staff Team.

Commitment required

Planning weekend: 29 - 31 March at High Leigh Conference Centre, Hoddesdon (Friday evening to Sunday early afternoon).

Check-in day: Key Facilitators have a day meeting on 11 May in Friends House, London.

Event: Afternoon of Friday 24 May to late afternoon of Monday 27 May in Friends House, London. Nearby hotel accommodation is provided.

Young People's Programme

For 11 to 15 year olds, alongside Yearly Meeting

Overview of event

The Young People's Programme (which is part of Yearly Meeting) provides an opportunity for young Quakers aged 11 – 15 to gather in community with their peers, whilst engaging with Yearly Meeting in age appropriate ways. The event provides space for worship and exploration of concerns that are of importance to Quakers. It aims to be fun, thought provoking and exciting. The theme for the event will be agreed by the Young People's Programme Arrangements Committee when they meet in December 2018. This will reflect the main Yearly Meeting topics.

The event is residential and will take place at High Leigh Conference Centre, Hoddeson, with Yearly Meeting speakers being invited to our programme to deliver sessions. On the final day the Young People's Programme will join with the Yearly Meeting session at Friends House, London.
Number of participant spaces: 32.

Adult volunteer role

This is key to the effective running of the event and includes the following:

Responsibility: Volunteers will be responsible for taking on roles to ensure the smooth running of the event and supporting the YPP Arrangements Committee and staff, to plan and facilitate the programme. This includes taking responsibility outside of timetabled sessions. All volunteers need to work within BYM's Safeguarding and Pastoral Care Policies.

Facilitation: Volunteers will contribute to the programme by supporting the YPP Arrangements Committee to plan, deliver and facilitate some activities and sessions. This should promote the programme aims and encourage young people to engage with the programme content.

Support: Volunteers will support the YPP Arrangements Committee by helping them to plan and reflect on their roles as facilitators, and work alongside them in sessions. Volunteers need to complete the relevant paperwork for the Quaker Youth Work Recognition Scheme. Volunteers will be required to support young people to engage with the programme.

Relationships: Volunteers are expected to come alongside young people at the event, building appropriate relationships to support participants in exploring their Quaker faith and spirituality. Volunteers are required to work in line with BYM's Event and Activity Management Policy, modelling appropriate and inclusive behaviour.

Team

Adult Volunteers: Five adult volunteers and two reserves.

Arrangements Committee: Four young people (nominated at YM 2018).

CYP Staff: Lucy Sam (Children and Young People's Officer) and Howard Nurden (Head of Children and Young People's Team who has oversight of all the CYP programmes at YM).

Commitment required

Planning weekend: 29 to 31 March at High Leigh Conference Centre, Hoddesdon. (Arrangements Committee will join the adult volunteers from Saturday mid-morning).

Event: Early evening Friday 24 May until late afternoon Monday 27 May at High Leigh Conference Centre, Hoddesdon. The event will start and finish at Friends House, London.

Accompanying

For 15 to 18 year olds at Yearly Meeting

Overview of event

Accompanying happens alongside Yearly Meeting (YM). The coordinating group (15-21 year olds) inputs into the structure and facilitation of Accompanying at YM. It provides an informal meeting hub for 15 to 18's at Friends House in London during YM. It includes attendance at YM and a selection of optional social activities out of session time. This is about young Quakers being involved in decisions that affect them and the organisation they are a part of.

The event seeks to encourage young people's independence and integration within Yearly Meeting, so that they feel able to participate in future years as a (young) adult. Young people will be allocated to small groups each with an adult volunteer providing opportunity for informal chats. The small groups are central to providing a safe space for young people to connect with each other and the content of the Yearly Meeting.

Number of participant spaces: 24

Adult volunteer role

This is key to the effective running of the programme and includes the following:

Participation: Volunteers will support young people in their participation in Yearly Meeting. Volunteers will take part in the programme which includes a timetable of social activities.

Facilitation: The adult volunteers will facilitate a small group (alongside a member of the coordinating group) on a regular basis each day, to prepare for and reflect on Yearly Meeting sessions. Through this group each adult volunteer will support up to six young people. Team members should ensure that they foster the spiritual and Quaker grounding of participants.

Relationships: Volunteers are expected to come alongside participants, to enable a sense of community in both free time and sessions. They will build appropriate relationships (within the boundaries of their role) to encourage the spiritual and personal growth of participants. Modelling appropriate values and behaviours in line with BYM's Event and Activity Management Policy.

Development: Volunteers will support a member of the coordinating group, encouraging reflection on the young person's practice as a leader and facilitator, completing the paperwork for the Quaker Youth Work Recognition Scheme certificates.

Team

Coordinating group: Two young people aged between 15 and 18 years old and two people aged between 18 and 21.

Adult Volunteers: Four volunteers, of which we hope two will be aged between 18 and 21.

Staff: Cat Waithaka (Youth Participation Officer) and Howard Nurden (Head of Children and Young People's Team who has oversight of all the CYP programmes at YM).

Commitment required

Team planning day: Saturday 11 May (10:30am to 5:00pm) at Friends House London.

Event: Early evening Friday 24 May to late afternoon Monday 27 May, all volunteers requiring it will be accommodated locally.

Exploring worship

For 5 to 11 year olds at Woodbrooke

Overview of event

Exploring worship takes place at Woodbrooke from Friday 5 to Sunday 7 July. Children will attend with a responsible adult. Woodbrooke are running *Being a Quaker Parent* for adults over the weekend and are putting on programmes for 0 – 4s and for 12 - 15 year olds. There are 50 places booked at Woodbrooke and it is hoped that 20 of these will be taken up by 5 to 11 year olds participating in the *Exploring Worship* weekend.

The *Exploring Worship* event will be drawing on 'The Worship Kit', a publication by John Lampen that came out in 2010 for children. Over the weekend the children will be encouraged to wonder about things like: What is God? Where is God? What is worship? What is in your worship kit? What is Quaker? The programme will take place inside and outside; it will include play, talk, stillness, art, story, film and worship. At times children will be split into two age groups 5 – 8s and 8 – 11's.

Outside of the programme time the accompanying adults will take responsibility for the children. They will be encouraged to share with their children what they have been doing. Some joint planning will take place with the team working with the adults and other children's provisions, but the programmes will run separately.

Adult volunteer role

This is key to the effective running of the programme and includes the following:

Programme development: Volunteers will work with the staff to finalise the programme for the weekend and to agree what is mailed out to the children in advance of the weekend.

Relationships: Volunteers should strive to be confident and relaxed, being able to relate well to 5 to 11 year olds and be a reassuring presence for parents.

Facilitation: Volunteers will work with the staff to implement the programme over the weekend; this will involve taking responsibility for the delivery of some aspects of the programme including supporting and working with a small 'home' group of children through much of the programme.

Support: Volunteers will work, as necessary, with Woodbrooke staff to enable the event to be a safe environment for all ages during the weekend.

Responsibility: Volunteers will act in accordance by BYM's and Woodbrooke's policies and child protection guidelines, taking responsibility for the children during the programme session times.

Team

CYP Staff members: Mel Cook (Children's Work Officer).

Woodbrooke staff link: Mark Russ.

Volunteers: Four adult volunteers will be part of the team for this event involved in both the planning and the delivery.

Commitment required

Planning meeting: Friday 14 June from the evening to the afternoon on Saturday 15 June at Woodbrooke Birmingham.

Event: Friday 5 to Sunday 7 July. The team will need to be available from mid-afternoon Friday 5 July and be able to stay until mid-afternoon on Sunday 7 July.

All expenses including travel and accommodation are covered and funds are available for programme resources.

Provisions for 0 – 4 and 12 – 15 olds run by Woodbrooke

Overview of event

Woodbrooke is offering a *Being a Quaker Parent* event for adults from Friday 5 to Sunday 7 July, alongside this programmes for 0 – 4s and for 12 - 15 year olds are being provided. At the same weekend *Exploring Worship* takes place at Woodbrooke for 5 – 11 year olds, run by CYP staff in Quaker Life. Any children attending this weekend will do so with a responsible adult.

A crèche for 0 - 4 year-olds, and a light touch programme for 12 - 15 year olds will be provided to make the *Being a Quaker Parent* and *Exploring Worship* opportunities as accessible as possible for families.

Outside of the programme time the accompanying adults will take responsibility for the children. They will be encouraged to share with their children what they have been doing. Some joint planning will take place with the team working with the adults and the *Exploring Worship* event, but the programmes will run separately.

Adult volunteer role

This is key to the effective running of the programme and includes the following:

Programme development: The programmes for children and young people will be developed alongside and in conjunction with the adult *Being a Quaker Parent* programme. The volunteer team will help to develop and deliver a programme for 0 – 4s or 12 – 15 year olds who participate in the event.

Relationships: Volunteers should strive to be confident, relaxed, a reassuring presence and able to relate well to the ages they are working with and their parents.

Support: Volunteers should work in ways that enable children to participate in meaningful creative, fun activities giving the opportunity to learn, reflect and develop spiritually and as individuals.

Responsibility: Volunteers will abide by Meeting Safety guidelines and Woodbrooke's safeguarding policies. Volunteers will be responsible for the children during session times (7 sessions of approximately 90 minutes duration each).

Facilitation: The volunteers will share responsibility for planning and running sessions.

Team

Woodbrooke staff link: Mark Russ.

Volunteers: 2 volunteers for the crèche (ages 0 - 4) 2 volunteers for the programme ages 12 – 15.

Commitment required

Planning meeting: A planning meeting, beginning on the evening of Friday 14 June and finishing on the afternoon of Saturday 15 June.

Event: The afternoon of Friday 5 July to lunchtime of Sunday 7 July.

All expenses, including travel and accommodation, are covered and funds are available for programme resources.

NB these programmes are run by Woodbrooke volunteers will be responsible to Woodbrooke staff for this service.

For 12 to 15 year olds

Overview of event

The 'Living as a Quaker' event provides an opportunity for 12 to 15 year old Quakers to gather in community at The Sustainability Centre, in Hampshire near Winchester and explore what it means to be a young Quaker today. By utilising the 'Living as a Quaker' pack, young people will be supported to explore their identity, beliefs, values and interactions with others as a young Quaker. Alongside this they will have an opportunity to explore and reflect on how they can contribute to living more sustainably. The event seeks to develop their understanding of Quaker faith and enable them to develop the confidence to be themselves and live out their faith in their daily lives.

Number of participant spaces: 20.

Adult volunteer role

This is key to the effective running of the event and includes the following:

Responsibility: Volunteers will be responsible for taking on roles to ensure the smooth running of the event and programme. This includes taking responsibility outside of timetabled sessions. All volunteers need to work within BYM's Safeguarding and Pastoral Care Policies.

Facilitation: Volunteers will need to plan, deliver and facilitate some activities and sessions which promote the programme aims.

Support: Volunteers will be required to support young people to engage with the programme.

Relationships: Volunteers are expected to come alongside young people at the event, building appropriate relationships to support participants in exploring their Quaker faith and spirituality. Volunteers are required to work in line with BYM's Event and Activity Management Policy, modelling appropriate and inclusive behaviour.

Team

Adult Volunteers: Two adult volunteers.

Young Volunteers: Two young volunteers (aged 16 – 17).

CYP Staff: Lucy Sam (Children and Young People's Officer) and Nicole Zographou (Youth Development Worker, Bristol).

Commitment required

Planning meeting: Saturday 21 September, Friends House, London.

Event: Friday evening 18 October until Monday afternoon 21 October at The Sustainability Centre, East Meon, Hampshire (the team will need to be available from late afternoon on the Friday).

Young Quakers Participation Day

For 14 to 18 year olds alongside Meeting for Sufferings

Overview of event

The Young Quaker's Participation Day, which happens alongside Meeting for Sufferings, is for young Quakers to be involved in decisions that affect them and the organisation they are part of. Meeting for Sufferings representatives are asked to take responsibility for accompanying young people to the day, where they are not willing or able the Area Meeting can fund an alternate adult to support the young person's attendance. It is hoped that as well as a chance for young people to spend time together, they will connect with their Responsible Adult.

The Participation Day is held at Friends House and will start with worship alongside Meeting for Sufferings. The young people will then participate in programmed activities with their peers as well as having the choice to participate in some of Meeting for Sufferings. They will have lunch with the adult that is responsible for them. The day ends with worship alongside Meeting for Sufferings.

Number of participant spaces: 40.

Adult volunteer role

This is key to the effective running of the event and includes the following:

Relationships: Volunteers are expected to come alongside participants, to enable a sense of community in both free time and sessions. They will build appropriate relationships (within the boundaries of their role) to encourage the spiritual and personal growth of participants. Modelling appropriate values and behaviours in line with BYM's Event and Activity Management Policy.

Facilitation: Volunteers will work together and alongside staff to plan and facilitate the programme reflecting the focus for the day. Team members should ensure that they foster the spiritual and Quaker grounding of this day. Volunteers will share the leading and running of sessions and activities as well as supporting any guest facilitators in the implementation of their session/s.

Participation: Each adult volunteer will support a group of young people in their participation, this will include supporting their involvement in the consideration of the topics being considered.

Team

Adult Volunteers: Six volunteers with experience in youth work and participation, one of whom will be asked to provide enhanced support and input into the facilitation on the day.

Staff: Cat Waithaka (Youth Participation Officer) will have overall responsibility for the Participation Day.

Commitment required

Team Preparation day: To be confirmed, it will be a Saturday in late October or early November (10:30am to 7:30pm including an evening meal out).

Team Meeting and meal: Friday 6 December (6:00pm to 9:00pm) at Friends House London.

Event: Saturday 7 December (8:30am to 5:30pm) at Friends House London.

Nearby hotel accommodation is provided for those who require it.