

February 2018



Dear applicant,

Thank you for your interest in the Ecumenical Accompaniment Programme in Palestine and Israel (EAPPI).

We advise you to read this information, and the role description, before filling out the application form.

Please check that you have read/downloaded all the documents that make up the application pack for the Ecumenical Accompanier (EA) posts, namely the:

- role description – the background to the role and the essential qualities sought
- application form
- reference form (you will need to return three references if you are shortlisted for interview)
- equal opportunities monitoring form.

For further information about the programme and the role, we recommend you also read our website www.quaker.org.uk/eappi and EAs' own eyewitness accounts on our blog: www.eyewitnessblogs.com.

If you have any queries please call EAPPI recruitment on +44 (0)20 7663 1110/1027.

We are not able to post hard copies and we cannot accept hand-written applications. You should download the form, fill it in electronically, and email it to EAPPIrecruitment@quaker.org.uk. This is a central recruitment email and you should receive an automatic notification of receipt.

What vacancies are available?

We will be recruiting a total of 20 EAs to serve in 2019. They will serve for three months each. We are aiming to send five groups to the field for three months' service, each consisting of several EAs.

Group	Departs	Returns
74	Late January 2019	Mid-April 2019
75	Early April 2019	Late June 2019
76	Mid-June 2019	Mid-September 2019
77	Late August 2019	Late November 2019
78	Mid-November 2019	Mid-February 2020

These dates are subject to confirmation. Please indicate clearly on the application form at least two dates you are interested in.

Recruitment timetable

The closing date for applications is **Wednesday 25 April, 5.00pm.**

Interviews will be held on: **Thursday 28 June, Friday 29 June, Wednesday 4 July and Thursday 5 July.**

If you are selected for interview: your three referees must return their reference **before Wednesday 30 May** to EAPPIrecruitment@quaker.org.uk (i.e. in good time before the interviews). If you are selected for interview, we will notify you by mid-May, to give time for your referees to return their references by the deadline. Although your referees may send the completed forms to us directly, it is your responsibility to ensure that they get to us on time. *You do not need to ask your referees to return the form unless you are shortlisted.*

If you are not selected for interview, we will notify you by the end of May.

Timetable for service as an EA

If you are successful at interview there is a substantial amount of reading and personal preparation ahead of two weeks' assessed residential training.

For EAs in **Groups 74-76** (departing in January, April or June) the two weeks' residential preparation and training will take place **19-29 November 2018.**

For EAs in **Groups 77-78** (departing in August or November) the dates will be in **May or June 2019.**

Following three months of service in the field there will be a two-to-three week rest period followed by a mandatory **five-day residential advocacy preparation week** in London. This will contain an element of debriefing and evaluation. EAs also commit to doing **ten public speaking engagements** as part of their advocacy work, but these can be fitted around other commitments in the months following your return.

Health and security declarations

All successful applicants will be required to complete a medical questionnaire and a security information sheet with further personal details in order to fulfil our Safety and Security Policy. A safeguarding (Disclosure and Barring Service) check (or equivalent) will be run on each successful candidate.

What happens next?

By the end of May you will have heard, by email, whether or not you have been shortlisted for interview. We are sorry that we are unable to offer feedback to those individuals who have not been selected at this stage of the process. This is QPSW policy.

If you have been selected for interview you will receive all the details you need concerning the interview process at that time.

We look forward to receiving your application. Thank you for your interest in the programme.

Yours in peace,

The EAPPI UK & Ireland Team