

October 2019

To Area Meeting Clerks

Dear Friend,

Junior Yearly Meeting (JYM) 2020

This letter outlines information about JYM 2020 and how to complete the nominations task.

About the event: JYM 2020 is an event for young people that takes place as part of the all age Yearly Meeting Gathering event Sunday 2 August (arrivals late afternoon Saturday 1 August) to Friday 7 August. JYM is planned and facilitated by an Arrangements Committee of young people appointed by their peers at JYM in 2019. They work with the Yearly Meeting Agenda Committee, the staff and the volunteer team in the planning and facilitation of the event. Please do all you can to offer this opportunity to young people connected to your Quaker community.

To nominate young people: Please read the nominations guidance and complete the form which can be accessed online at <https://forms.quaker.org.uk/jym-nomination-form/> If you are unable to complete the online form, please contact Alex Zawadzka at cypadmin@quaker.org.uk or call her on 020 7663 1013 to ask for a paper copy. The closing date for nominations is Tuesday 10 March 2020.

If you are not nominating: Please let us know so we can give your Area Meeting's place to another young person, you can do this using the online form or by contacting Alex (contact details as above).

Who JYM is for: Each Area Meeting can nominate two young people for guaranteed places, you can also nominate additional places. JYM participants must be born between 1 September 2002 and 31 August 2005, inclusive.

Responsible adults: All young people participating in JYM 2020 must have a named responsible adult for the duration of the event. This needs to be someone attending YMG residentially. This could be a parent, a relative, or someone from the meeting who is willing to take on this role and responsibility. The event is only responsible for young people during the JYM programme time. The responsible adult for participants must be declared on the JYM nominations form. This approach encourages links between the young people participating in JYM and their area meeting. An outline for this role is enclosed.

JYM is an important opportunity for young people. Whether they are already involved in Quaker activities or are currently loosely connected to Quakers. Participating in JYM has the potential to be of enormous benefit to them and to Quakerism as a whole. For many it is a formative event for their Quaker identity.

Thank you for your part in the nominations process for JYM 2020.

In friendship



Alex Zawadzka
CYP Administrator
cypadmin@quaker.org.uk
020 7663 1013

Enclosures: An electronic version can be accessed at www.quaker.org.uk/mm-nov19 scroll down to documents relating to AMs only (and click on the link Junior Yearly Meeting nominations 2020).

Nominations Guidance: Please use this to guide your JYM 2020 nominations. You should give this to those responsible for JYM nominations in your Area Meeting.

An outline of the 'responsible adult' role and responsibilities: This is the person going to YMG who take on responsibility for the JYM participant/s. The notes should help you identify who might be able to take this on. Please hand this guidance to them so that they are aware of what this important role involves. The details of this person need to be declared on the JYM 2020 nominations form.

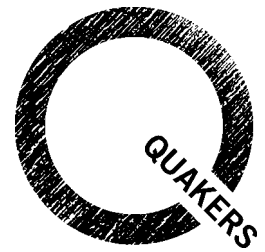
A leaflet about JYM 2020: Three are enclosed. This is to give to all young people who might consider participating in JYM 2020.

If you would like additional copies of any of these documents please contact Alex Zawadzka at cypadmin@quaker.org.uk or call her on 020 7663 1013.

Nominations Guidance

Junior Yearly Meeting 2020

Sunday 2 – Friday 8 August at Yearly Meeting Gathering in Bath



Nominating to JYM

The closing date for nominations is Tuesday 10 March 2020. No places can be guaranteed for nominations received after this date. The nominations form can be accessed online at <https://forms.quaker.org.uk/jym-nomination-form/>. If you are unable to complete the online form please contact Alex Zawadzka at cypadmin@quaker.org.uk or call her on 020 7663 1013 to ask for a paper copy.

An information sheet about JYM 2020 was included in the mailing sent out with these guidelines; use this to give young people an idea of what JYM is like. An electronic version can be accessed at www.quaker.org.uk/mm-nov19 scroll down to documents relating to AMs only (and click on the link Junior Yearly Meeting nominations 2020).

JYM places

Before nominating, please check with the young people and their parent/s that they are available and willing to attend. As well as identifying young people you also need to identify a responsible adult see 'Responsible adult' (page 2)

- You can nominate two *guaranteed* places.
- You can make *additional* nominations. Please list them in priority order. See 'how to prioritise those interested' (page 3). All young people nominated for additional places, who have indicated their interest in attending, will be informed whether or not a place is available for them in March 2020 (if not before).

Cost

- Area meetings need to fund the guaranteed places and any additional nominations. Please ensure that payment is agreed before returning the nomination form.
- For JYM participants the costs of the event if self-catering are between £150 and £210 and for a catered option are between £255 and £315 (depending on accommodation type). For those camping or in caravans it costs £126. For full details see www.quaker.org.uk/ym. The accommodation choice is made on the YMG booking form which will be sent to nominees, see 'booking onto YMG' (page 2).
- We encourage Area Meetings to offer to pay the cost of travel for their nominees.
- A deposit or full payment for the place is required when the booking is made, so area meetings / schools / yearly meetings should either meet the cost in advance (to the family) or be ready to reimburse it (to the family). The responsible adult will be informed when a place is confirmed. Then Area meeting treasurers should be informed by the responsible adult that a booking has been made.
- Cancellations: Charges will apply in the case of cancellations, please see the policy for more information www.quaker.org.uk/ymg-cancellation-policy.
- If your area meeting / yearly meeting / school is able to make a donation in addition to meeting the costs of those participants you have nominated, that would be greatly appreciated. There is space to record this on Part 1 on the nomination form.

Responsible adult

- All young people participating in JYM 2020 must have someone staying residentially for the duration of the event who will be their responsible adult outside of JYM programme time. This may be a member of their family or could be someone else.
- The outline of the role of 'responsible adult' was included within the mailing sent in November, this will help you to know who to ask to take this on.
- Area meetings, schools or YMs should consider supporting responsible adults for JYM participants at YMG. As well as making it known who is undertaking this role, if possible financial support should be offered. Especially if this person is attending YMG in order to carry out this role, or has to book into more expensive accommodation than they intended.
- Safeguarding in relation to responsible adults is the responsibility of each area meeting, school or yearly meeting. The advice is that those who are responsible adults for JYM participants should normally have a Disclosure & Barring Service (DBS) criminal records check, unless they are related to the participant.
- If the responsible adult is not a member of their family, the young person and their parents must be made aware beforehand of the person taking on the responsible adult role. It is advisable for a meeting to take place between the young person, their parents and the responsible adult, in advance of the event.
- JYM responsible adults must be 20 years of age or older.
- The responsible adult for participants must be declared on the JYM nominations form. Responsible adults can be responsible for a maximum of four JYM participants.
- The responsible adult needs to be booked onto YMG, in order for the young person to be booked onto the event, see 'bookings onto YMG' (below).
- JYM participants will be accommodated alongside their responsible adults and, where possible, in rooms close by to other JYM participants, and so need to book into the same accommodation type as their responsible adult.
- Before the event all responsible adults will be sent further information about the role and details about JYM. If JYM participants or parents/guardians are not responding to correspondence in advance of JYM, the responsible adult will be asked to follow this up with them. After JYM responsible adults should encourage JYM participants to report back to Area Meeting.

Booking on to YMG

- When a young person is nominated we will contact them with details of how to be booked onto the event by a parent or guardian by the deadline. In order to do this,
 1. They will need details of the responsible adult (name and booking reference), who needs to have booked their YMG place.
 2. The responsible adult and young person will also need to have discussed and agreed with each other the accommodation they want to be in.
- Bookings for YMG open on 5 January 2020.
- The booking should be completed and returned within two weeks or the place will be lost. Once received the place will be confirmed or we will contact the parent / guardian for more information. When the place is confirmed the responsible adult will be informed.

Points to consider when nominating

What is JYM like?

JYM is planned and facilitated by an Arrangements Committee of young people appointed by their peers at JYM 2019. JYM is a representative event and part of the structure of BYM. It is important that participants report back to their area meeting, yearly meeting or school after JYM. Please ensure that they are willing and able to do this before they are nominated. Please give potential nominees the leaflet about the event. This was included in the JYM nominations mailing and further copies are available by calling 020 7663 1013 or emailing cypadmin@quaker.org.uk.

Who to ask?

JYM is a national gathering of young Quakers that explores a theme within the context of Quakerism. The programme is a combination of main speakers, activity sessions, small groups, Quaker worship and meetings for worship for business. It provides an ideal opportunity to encourage young people's spiritual journeys and develop their understanding of Quakerism. Those on the JYM 2020 Arrangements Committee do not need to be nominated (clerks of their area meetings were informed of this in May 2019). No other young people have places set aside.

Nominations information

Nominees must have been born between 1 September 2002 and 31 August 2005. As well as providing the date of birth, you will need the contact details including a telephone number and email address. You will also need to provide the same contact details for their parent/guardian.

Event information

JYM starts first thing in the morning Sunday 2 August (with arrivals from late afternoon on Saturday 1 August). It finishes at lunchtime on Friday 8 August.

Cancellations

Please check that the young people you nominate are willing and able to attend. Ask potential nominees to consider other commitments that they might have at the time of JYM. Charges will apply in the case of cancellations, please see the policy for more information www.quaker.org.uk/ymg-cancellation-policy

Travelling to and from JYM

If necessary nominees should be helped in travelling to and from Bath by their responsible adult. There will be support for all those coming to YMG arriving in Bath by public transport.

What if the young person has individual needs?

The participant and their parent or guardian is welcome to explore with Cat Waithaka what might be done to support their participation in the event (contact details on page 4).

English as an additional language

If you are not from Britain Yearly Meeting please consider whether potential nominees have a good enough standard of English to get the most from JYM.

How should we prioritise those interested?

First confirm that they were born between the stated dates and can attend the event. If you need to prioritise young people we suggest you do so using the following criteria:

- 1) Those who have not been to JYM before, with the oldest having priority
- 2) Try to ensure a mix of young people such as gender identities, involved/not so involved.
- 3) Those who have been to JYM twice before should be at the bottom of the list.

The information overleaf about JYM over a three year cycle might be helpful to your thinking.

Further information

If you would like further information about the nomination process for JYM 2020 then contact:

Alex Zawadzka CYP Administrator ☎ 020 7663 1013 cypadmin@quaker.org.uk

Cat Waithaka Youth Participation Officer ☎ 0207 663 1011 catw@quaker.org.uk

JYM over a three year cycle

This might affect decisions you make about who to nominate to JYM 2020

Yearly Meeting Agenda Committee and Quaker Life Central Committee decided that JYM will be offered in different forms over a three year cycle. This fits with the cycle of Yearly Meetings and Yearly Meeting Gatherings (YMG). The intention behind running JYM in this way is to increase participation of young people in Yearly Meeting decision making, enable their full integration within the Yearly Meeting and also focus on their spiritual development in age appropriate ways.

Year 1 (2020)

This JYM will take place as part of YMG for 14 to 17 year olds (those just leaving English and Welsh school years 10, 11, and 12) with the opportunity for every area meeting to nominate at least two representatives. They will also need to provide a responsible adult to support each representative during the event. This JYM is for those a year younger than in other years, this will avoid 18 year olds needing responsible adults at the event. Those too old for JYM will be able to participate in an opportunity for young adults at YMG.

Year 2 (2021)

This JYM is for 15 to 18 year olds (English and Welsh school years 11, 12 and 13). It runs alongside BYM over the one of the May bank holiday weekends with JYM accommodated separately as a group. Area meetings will be able to nominate at least one representative.

Year 3 (2022)

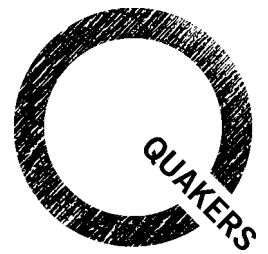
This JYM is for 15 to 18 year olds (English and Welsh school years 11, 12 and 13). It is a residential event at Easter time for 4 days. Every area meeting will be able to nominate at least three representatives.

There is no formal programme for 15 to 18 year olds at Britain Yearly Meeting but an 'accompanying relationship' provided by staff and adult volunteers will be offered to those young people attending Yearly Meeting in this year.

Yearly Meeting Gathering

Responsible adults for Junior Yearly Meeting 2020

Outline of Role and Responsibilities



Background

- All children and young people under the age of 18 participating in YMG 2020 must have a responsible adult present throughout the event. This includes those participating in Junior Yearly Meeting (JYM).
- All responsible adults must be aged 20 or over.
- Responsible adults should not have responsibility for more than four young people.
- It is preferable if responsible adults are not people considering being on the JYM team.

Booking guidance

- The responsible adult for each participant must be declared on the JYM nominations form from area meetings / schools / yearly meetings.
- Responsible adults need to be booked onto YMG before the young person (and should also give the young people they are responsible for their name and booking reference).
- When booking, JYM participants will need to state the name and booking reference of their responsible adult in order for the booking to be accepted.
- JYM participants will be accommodated alongside their responsible adults, in rooms close by to other JYM participants, so need to book into the same accommodation type as their responsible adult. Bookings for YMG open on 5 January 2020.
- Area meetings, yearly meetings or schools should consider upholding and supporting those taking on the role of responsible adults for JYM participants at YMG. As well as making it known to the meeting who is undertaking this role. If possible financial support should be offered, especially if this person is attending YMG in order to carry out this role or if this role requires them to book into more expensive accommodation than they intended.

Responsibilities

Prior to YMG:

- Safeguarding in relation to responsible adults for JYM (where this person is not a relative) is the responsibility of each area meeting / school / yearly meeting. Those who are responsible adults for JYM participants should normally have a Disclosure & Barring Service (DBS) criminal records check, unless they are related to the participant.
- If the responsible adult is not the parent or legal guardian, it is advisable for a meeting to take place between the young person, their parents or guardians and the responsible adult, in advance of the event.
- When the JYM participant has been booked onto YMG this will be confirmed with their responsible adult. If the place is being funded by the area meeting, school or yearly meeting, the responsible adult should then notify the Area Meeting that young person has been booked and that the YMG fee can be reimbursed (if this is necessary).

- If the YMG booking form for the JYM participant is not completed within two weeks of their JYM nomination being received, after an initial follow up by Friends House staff, the responsible adult will be asked to follow this up with the parent or guardian.
- In June 2020 JYM participants will be sent a mailing with a chance to offer help at JYM and a form to indicate their arrival and departure times. This will require them to respond. If there is no response, after an initial follow up by Friends House staff, the responsible adult will be asked to follow this up with the young person.
- Responsible adults should reassure the young person they are responsible for that a participant information pack will be sent out in July. They should check that participants have received this and encourage them to read it. This is a good time to make sure that young people have all they need to participate in JYM.
- Before the event all responsible adults will be sent further information about JYM.

During YMG:

- Responsible adults have full responsibility at YMG outside of JYM programme time. JYM begins most days when YMG sessions start, includes a packed lunch, stops over dinner time and ends at 10:45pm after an evening session. There will be one morning, two afternoons and one evening when JYM will not run (at these times there will YMG options that young people can participate in). Full JYM programmes will be sent to responsible adults in advance of YMG.
- Responsible adults will be invited to attend a 'information and thank you' session early on in the event, this will offer the opportunity to find out more about the programme, the responsibilities and to meet with the staff members.
- Responsible adults must ensure that:
 - ➔ Each participant they are responsible for abides by the community expectations (agreed by Yearly Meeting Arrangements Committee and those planning Junior Yearly Meeting) which are signed in advance by all participants. These expectations apply to young people throughout the gathering and will be sent to responsible adults in advance of YMG.
 - ➔ They meet with each participant that they are responsible for at least once each day in order to support the young person's involvement in the programme and encourage them to share their experiences with them.
 - ➔ Each participant they are responsible for participates fully in the programme or that they inform JYM staff if there is a reason why they are unable to do so. If participants do not turn up for a session and JYM staff have not been informed that they will not be present, their responsible adult will be contacted.
- Responsible adults should be willing and available to discuss with the JYM staff any issues that arise in relation to the participant that they have responsibility for.

After JYM:

- Responsible adults should liaise with the JYM participant about reporting back to the area / yearly meeting / school. Young people might need support in attending and reporting back. This provides a good opportunity to speak with them about their experience of participating in JYM and encourage their future involvement.

Junior Yearly Meeting

@ Yearly Meeting Gathering 2020



at the University of Bath

1 August: YMG arrivals, from Saturday pm

2 August: JYM starts, Sunday am

7 August: JYM ends, Friday lunchtime



Why come?

Junior Yearly Meeting (JYM) is a great event full of community activities and loaded with opportunities to explore new perspectives and ideas. It's a chance for you to have fun and make new friends.

"JYM was a unique opportunity for young Quakers to reflect on our beliefs. The discussions have really opened my eyes."

Part of Yearly Meeting Gathering (YMG) in Bath, it is also a chance for young Quakers to have a say in Quaker decisions. YMG is an event for Quakers of all ages.

"Being at YMG gave me the chance to understand Quakerism. [It] strengthened my Quaker identity."

Who can come?

Anyone aged 14 to 17 in August 2020 (born between 1 September 2002 and 31 August 2005).

How is it run?

The event is planned and facilitated by a group of young people, working with adult team members.

More information

Participants need to be accompanied by someone over the age of 21, who will be responsible for them at their accommodation during JYM. This could be a relative or someone appointed by your meeting.

Contact :

Aleks on 020 7663 1013 or cypadmin@quaker.org.uk
www.yqspace.org.uk/junior-yearly-meeting-2020